



The Borough of Mendham

Meeting of the Mayor and Council

April 10, 2024

7:00PM

MINUTES

1. CALL TO ORDER

Mayor Serrano Glassner called the April 10, 2024, Regular Meeting of the Mayor and Council to order at 7:00 p.m. in the Garabrant Center, 4 Wilson Street, Mendham, New Jersey.

2. FLAG SALUTE AND MOMENT OF SILENCE

Mayor Serrano Glassner led a moment of silence and proceeded with the Pledge of Allegiance.

3. OPENING STATEMENT

Notice of this meeting of the Mayor and Council of the Borough of Mendham was published in the Daily Record and Star Ledger, posted in the Bowers Building, and was filed in the Office of the Borough Clerk in accordance with the Open Public Meetings Act. Official action will be taken at this meeting.

4. ROLL CALL

The following officials were present: Mayor Christine Serrano Glassner
Council President James Kelly
Council Member Marilyn Althoff
Council Member Steve Andrew
Council Member Brennan Reilly
Council Member Will Russo
Council Member Neil Sullivan

Also present were:

Sue Sharpe, Esq., Dorsey & Semrau, LLC
Joyce Bushman, Borough Administrator
Lauren McBride, Acting Borough Clerk

5. CONSENT AGENDA ITEMS

1. **Approval of Minutes:** March 25, 2024
2. **Raffle Licenses:** St. Joseph's Catholic Church, 5/5/2024
3. **Special Event Permit Application:**
 - a. Stomp Out Stigma Walk, Mendhams Stigma-Free 5/5/2024
 - b. Russo Pictures, 4/20/2024- 4/21/2024 8:00 pm- 6:00 am, Mountain Valley Park
 - c. Relay for Life West Morris, Paint the Town Purple, 5/18 & 6/2
4. **Banner Applications:**
 - a. Mendham Baseball Diamond Club, 4/21/2024- 5/5/2024 (pending approval from Morris County Board of

Commissioners)

b. Twin Boro Bears Football & Cheer, 5/5/2024- 5/19/2024 (pending approval from the Morris County Board of Commissioners)

c. Mendham First Aid Squad, 5/19/2024- 5/25/2024

Motion to Approve: Council Member Kelly
Second: Council Member Althoff
Ayes: Althoff, Andrew Kelly, Reilly, Russo, Sullivan
Nays: None
Abstain: Reilly and Russo *Abstained from minutes*

5. ORDINANCE FOR ADOPTION AND PUBLIC HEARING

#03-2024 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK FOR CALENDAR YEAR 2024 (N.J.S.A. 40A: 4-45.14)

Legal Notice Statement: A legal notice was published indicating that Ordinance #03-2024 was introduced and passed on first reading at the March 13, 2024, meeting and the second reading/public hearing would be held on April 10, 2024, at 7:00pm.

Mayor Serrano Glassner opened a public hearing.

Seeing and hearing no one wishing to be heard, Mayor Serrano Glassner closed the public hearing.

Motion to Approve: Council Member Andrew
Second: Council Member Kelly
Ayes: Althoff, Andrew, Kelly, Reilly, Russo, Sullivan
Nays: None
Abstain: None

6. ORDINANCES FOR INTRODUCTION

#05-2024 ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS TO THE SANITARY SEWERAGE SYSTEM IN AND BY THE BOROUGH OF MENDHAM, IN THE COUNTY OF MORRIS, NEW JERSEY, AND APPROPRIATING \$50,000 THEREFOR FROM THE SEWER CAPITAL IMPROVEMENT FUND OF THE BOROUGH

The public hearing is scheduled for May 8, 2024.

Motion to Approve: Council Member Andrew
Second: Council Member Kelly
Ayes: Althoff, Andrew, Kelly, Reilly, Russo, Sullivan
Nays: None
Abstain: None

7. CY2024 BUDGET PRESENTATION AND PUBLIC HEARING

Mr. Bud Jones and Brian Gibbons of NISIVOCCIA presented an overview of the Mendham Borough 2024 Budget. The Borough was under both the Appropriation Cap and Levy Cap. 22 percent of the tax levy is allocated for schools. The Borough plans to use debt only as necessary for long-term or capital projects. Mr. Bud Jones and Brian Gibbons followed with answering any questions from Council.

8. CY2024 BUDGET ADOPTION

#071-2024 RESOLUTION TO READ THE MUNICIPAL BUDGET FOR CALENDAR YEAR 2024 BY TITLE

Motion to Approve: Council Member Andrew
Second: Council Member Althoff
Ayes: Althoff, Andrew, Kelly, Reilly, Russo, Sullivan
Nays: None
Abstain: None

#072-2024 RESOLUTION TO ADOPT THE 2024 MUNICIPAL BUDGET

Motion to Approve: Council Member Andrew
Second: Council Member Kelly
Ayes: Althoff, Andrew, Kelly, Sullivan
Nays: None
Abstain: None

11. RESOLUTIONS REQUIRING PUBLIC HEARING

#073-2024 RESOLUTION ADOPTING PREQUALIFICATION REGULATIONS IN CONNECTION WITH BIDS FOR THE EXTERIOR RENOVATIONS AT THE PHOENIX HOUSE

Mayor Serrano Glassner opened a public hearing.

Amalia Duarte of Mendham Township stated that she is on the Township Committee in Mendham Township. She hopes that the Council and Committee can team together in the future to have shared services to save both the Borough and Committee money. Possibly sharing a recycling coordinator.

Motion to Approve: Council Member Kelly
Second: Council Member Reilly
Ayes: Althoff, Andrew, Kelly, Reilly, Russo, Sullivan
Nays: None
Abstain: None

#074-2024 RESOLUTION ADOPTING PREQUALIFICATION REGULATIONS IN CONNECTION WITH BIDS FOR THE STRUCTURAL STABILIZATION OF THE CARY BARN (SCOTT FARM BARN)

Mayor Serrano Glassner opened a public hearing.

Seeing and hearing no one wishing to be heard, Mayor Serrano Glasser closed the public hearing.

Motion to Approve: Council Member Reilly
Second: Council Member Andrew
Ayes: Althoff, Andrew, Kelly, Reilly, Russo, Sullivan
Nays: None
Abstain: None

12. RESOLUTIONS

#075-2024 AUTHORIZING A GRANT AGREEMENT WITH THE PRESERVE NEW JERSEY HISTORIC PRESERVATION FUND ADMINISTERED BY THE NEW JERSEY HISTORIC TRUST FOR STRUCTURAL UPGRADES TO THE BOROUGH OF MENDHAM HISTORIC PHOENIX HOUSE

Motion to Approve: Council Member Reilly
Second: Council Member Russo
Ayes: Althoff, Andrew, Kelly, Reilly, Russo, Sullivan
Nays: None
Abstain: None

#076-2024 RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION BY THE BOROUGH OF MENDHAM TO THE PRESERVE NEW JERSEY HISTORIC PRESERVATION FUND FOR A 2024 GRANT FOR REHABILITATION OF THE CARY BARN (SCOTT FARM BARN) OWNED BY THE BOROUGH OF MENDHAM

Motion to Approve: Council Member Reilly
Second: Council Member Russo
Ayes: Althoff, Andrew, Kelly, Reilly, Russo, Sullivan
Nays: None
Abstain: None

8. ADMINISTRATOR OPERATIONS REPORT

Administrator Bushman reported that the much-needed ADA Door grant application was approved for approximately \$75,000.

9. COUNCIL STANDING COMMITTEE REPORTS

Public Works and Utilities– Chair Steve Andrew

The chair reported:

DPW: Praised the Twp and Borough DPW with the cleanup of a down tree on Mountainside Rd.

Land Use - Chair Neil Sullivan

JLUB: Next meeting is scheduled for April 16th.

HPC: Paper and Tech Shredding is scheduled for this weekend at the DPW.

ECCOST: There is a clean up scheduled with volunteers and high school students to clean up the area around the school.

Personnel/Volunteer Projects Liaison - Chair Will Russo

Nothing to report.

Finance - Chair Jim Kelly

Budget has passed!

Recreation and Parks/School Boards Liaison - Chair Brennen Reilly

Praised the school district and staff on how well they handled the “shelter in place” in regard to the recent earthquake. All the children were kept safe.

Public Safety/Board of Health Liaison - Chair Marilyn Althoff

Stated that there will be a presentation at the April 22nd meeting to present the Mendham Borough Police with an Accreditation Certificate.

10. BOROUGH ATTORNEY REPORT

11. MAYOR’S ITEMS

12. PUBLIC COMMENTS -AUDIENCE PARTICIPATION

Mayor Serrano Glassner opened the public session.

Amalia Duarte of Mendham Township stated she is the chairperson for the Stigma Free task force of Mendham Borough and Township. She invited the Mayor and Council to join them on May 5th for the third annual walk.

Margaret Burke of 8 Bockoven Rd asked Council Member Sullivan about the ECCOST cleanup at the high school. Council Member Sullivan explained the ECCOST high school student liaison is organizing a group of volunteers to clean up the area around the high school.

The Mayor closed the public session.

13. APPROVAL OF VOUCHERS

Bills List Dated April 8, 2024

Motion to Approve: Council Member Kelly

Second: Council Member Reilly
Ayes: Althoff, Andrew, Kelly, Reilly, Russo, Sullivan
Nays: None
Abstain: None

EXECUTIVE SESSION

#077-2024 A RESOLUTION PROVIDING FOR AN EXECUTIVE (CLOSED) SESSION NOT OPEN TO THE PUBLIC PURSUANT TO THE NEW JERSEY OPEN PUBLIC MEETINGS ACT N.J.S.A. 10:4-12b

At 7:45 pm Mayor Serrano Glassner asked for a motion to go into Executive Session. The council will not be making any approvals following the executive session. Borough Attorney stated the executive session is to discuss contract negotiations, attorney/client.

Council Member Kelly made a motion to approve and was seconded by Council Member Andrew.

14. ADJOURNMENT

Having no further business to conduct, Mayor Serrano Glassner asked for a motion to adjourn the meeting.

Motion to Adjourn: Council Member Althoff
Second: Council Member Sullivan
Ayes: Althoff, Andrew, Kelly, Sullivan
Nays: None

Meeting adjourned at 8:05 pm

Respectfully Submitted:

Lauren McBride
Acting Borough Clerk
The Borough of Mendham

